

# The Virginia Transportation Construction Alliance

## *Contractor Scholarship Application*



## Partners In Progress

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This scholarship program is sponsored by the Contractor membership of the Virginia Transportation Construction Alliance and provides support to deserving young men and women pursuing college credit in an undergraduate program related to the transportation construction industries.

Virginia Transportation Construction Alliance  
620 Moorefield Park Drive, Suite 120  
Richmond, Virginia 23236-3692  
Phone: 804-330-3312 Fax: 804-330-3850  
e-mail: [stephanie@vtca.org](mailto:stephanie@vtca.org)  
web site: [www.vtca.org](http://www.vtca.org)

Deadline: May 7, 2019

Please complete all sections of the application and return to: VTCA Contractor Scholarship, 620 Moorefield Park Drive, Suite 120, Richmond, VA 23236-3692. This form **must** be accompanied by a brief essay describing yourself, your interests and career goals. We must also receive your transcripts, reference form and certification form. All materials **must be received by May 7, 2019**. Should you have any questions, contact Stephanie Rusnak at 804-330-3312.

Name: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
Number and Street City State Zip

College Address: \_\_\_\_\_  
(If applicable) Number and Street City State Zip

Telephone: ( ) School Phone: ( ) Birthdate: \_\_\_\_\_  
MM DD YY

E-mail Address: \_\_\_\_\_

Parents or Legal Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Employer & Phone: \_\_\_\_\_  
(Must be a member of VTCA)

List the colleges, universities or trade schools to which you have applied or are considering applying:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you are presently in college, please provide the following:

School & City	Degree Program	GPA	Expected Graduation Date
_____	_____	_____	_____

List all secondary schools attended (Name & City): Date of Graduation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What extracurricular/leadership activities have you been involved in that you believe have made you a better citizen of your school and community?

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Have you had any work experience? Employment Information: Please provide a brief summation of your employment history, beginning with your most recent or present job. If the position was a part-time one, indicate how many hours you worked each week. If necessary, use additional sheets.

From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Company name and type of business: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's name and position: \_\_\_\_\_

Your duties: \_\_\_\_\_

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From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Company name and type of business: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's name and position: \_\_\_\_\_

Your duties: \_\_\_\_\_

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If dependent:

Father's or spouse's occupation: \_\_\_\_\_

Mother's or spouse's occupation: \_\_\_\_\_

Brothers and sisters in family: \_\_\_\_\_ Number dependent on parents: \_\_\_\_\_

What percent of your education and living expenses do you provide or expect to provide? This includes student loans \_\_\_\_\_

Including yourself, how many members of your immediate family will be in college next year? \_\_\_\_\_

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Are you receiving financial aid in the form of scholarships or grants? \_\_\_\_\_

If yes, how much? \_\_\_\_\_

Briefly outline your anticipated annual college costs.

Tuition: \_\_\_\_\_ per year

Living Expenses: \_\_\_\_\_ per year

Books: \_\_\_\_\_ per year

Other: \_\_\_\_\_ per year Describe: \_\_\_\_\_

Additional comments:

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I hereby certify that the information here is true and accurate. I understand that the VTCA Contractor Scholarship, if awarded to me, will be paid to the accredited higher education institution of my choice. I give my permission for the information contained herein to be used in the evaluation of my application. I also understand that the references received by VTCA in support of my application will be held in confidence.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(if under age 18)

**To be considered complete, your application must be accompanied by the following:**

- Brief essay describing yourself, your interests and career goals
- Current high school or college transcripts
- Reference form completed by a member of your academic community if currently enrolled or reference letter if not currently enrolled
- Certification form

# VIRGINIA TRANSPORTATION CONSTRUCTION ALLIANCE

## CONTRACTOR SCHOLARSHIP

### PROGRAM GUIDELINES

The VTCA Contractor Scholarship is funded and supported by the Contractor membership of the Virginia Transportation Construction Alliance.

#### **Objective:**

To provide financial assistance to qualified and deserving students pursuing college credit in an undergraduate program related to the transportation construction industry. Applicants will preferably have a demonstrated interest in some area of the transportation industries.

#### **Funding:**

The scholarship is funded by the Contractor Membership of VTCA. The amount of the scholarship for the 2019-2020 academic year will be up to \$4000. The Contractor Scholarship Committee reserves the right to change the number or amount of the scholarships.

#### **Eligibility:**

1. Employees, spouses and dependent children of VTCA member companies are welcome to apply.
2. This program is for undergraduates only. Applicants must be completing their senior year of high school or be enrolled in a college, community college, university or trade school in pursuit of a degree in Virginia. [Applicants must be enrolled at, or have an acceptance letter from, an accredited institution at the time of the scholarship award.] Applicants must have a minimum cumulative grade point average of 2.0 on a 4.0 scale.
3. A recipient of a scholarship in one year may apply the following year, and may receive preference based upon performance. VTCA reserves the right, however, to award the scholarship to another applicant whose qualifications exceed those of a previous recipient.

## **Application Process:**

Candidates must submit:

1. A brief essay describing yourself, your interests and career goals.
2. The application form.
3. High school or college transcripts.
4. Reference form completed by a member of the applicant's academic community if you are currently enrolled. If not currently enrolled, please supply us with a reference letter.
5. Form certifying that you, your spouse or a parent is employed by a VTCA member.

Entries must be received by VTCA by May 7, 2019 for the 2019-2020 scholarship.

## **Evaluation and Selection:**

Applications will be screened by the Contractor Scholarship Committee. The criteria for selection include academic performance, employment experience and extracurricular and leadership activities. Applicants may be required to meet personally with members of the selection committee. Selections will be announced mid-summer. In the event no qualified students apply, VTCA reserves the right to withhold the scholarship.

## **Obligation of the Recipient:**

Incomplete applications will not be reviewed. The recipient must sign and return the Scholarship Policies. The recipient will also be required to attend an awards presentation convenient to his or her geographic location.

## **For Further Information:**

For an application package or for more information visit our web site at [www.vtca.org](http://www.vtca.org) and click on Resources or contact Stephanie Rusnak at VTCA, 804-330-3312, fax 804-330-3850, e-mail [stephanie@vtca.org](mailto:stephanie@vtca.org).

# VIRGINIA TRANSPORTATION CONSTRUCTION ALLIANCE

## CONTRACTOR SCHOLARSHIP

### VTCA MEMBER CERTIFICATION

*Please have your parent's, spouse's or your employer  
(must be a VTCA member) complete the following.*

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Applicant Name

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VTCA Member Employee Name

The above-listed student has applied for a scholarship to be used to help meet expenses while pursuing college credit in an undergraduate program related to the transportation construction industries. The applicant has indicated that they, their parent or legal guardian, or their spouse is employed by your firm, which is a member of VTCA. We ask that you confirm this. If you have any questions, please contact Stephanie Rusnak at 804-330-3312. Thank you.

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Employer signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Please return this form by May 7, 2019 to:

Stephanie Rusnak  
VTCA Contractor Scholarship  
620 Moorefield Park Drive, Suite 120  
Richmond, VA 23236-3692  
Phone: 804-330-3312  
Fax: 804-330-3850  
E-mail: [stephanie@vtca.org](mailto:stephanie@vtca.org)  
Web: [www.vtca.org](http://www.vtca.org)

# VIRGINIA TRANSPORTATION CONSTRUCTION ALLIANCE

## CONTRACTOR SCHOLARSHIP

### REFERENCE FORM

(To be completed by a member of the applicant's academic community)

Person to complete form: \_\_\_\_\_

Return to: Stephanie Rusnak  
VTCA Contractor Scholarship  
620 Moorefield Park Drive, Suite 120  
Richmond, VA 23236-3692  
804-330-3312, 804-330-3850 fax

Your name has been given as a reference by the applicant named below, who has applied for a scholarship from the Virginia Transportation Construction Alliance (VTCA). Your evaluation is important to us in considering this application, and we ask that you comment fully. All comments will be used only for evaluation purposes and will be kept confidential. The applicant and his or her parent/guardian have consented to the confidentiality of your evaluation, as evidenced by their signatures on the reverse.

Please complete this form and mail it to VTCA **so that we will receive it by May 7, 2019.** The applicant is considered responsible for submission of all required forms by this date.

Name of Applicant: \_\_\_\_\_  
First Middle Last

How long have you known the applicant? \_\_\_\_\_

In what capacities? \_\_\_\_\_

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(over, please)



Please rate each characteristic listed, using a scale of 0 to 10, with 10 being Superior and 0 being Poor.

	Poor	Below Average			Average			Above Average			Superior
	0	1	2	3	4	5	6	7	8	9	10
Cooperation											
Courtesy											
Completeness of Assignments											
Extracurricular Activities											
Initiative											
Leadership											
Maturity											
Integrity											

Please provide a brief narrative description of your knowledge of the applicant's abilities, character and need/desire for a scholarship.

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Department

\_\_\_\_\_  
Date

*Thank you for your assistance.*

I hereby establish a confidential reference file with the Virginia Transportation Construction Alliance in connection with my scholarship application.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian (if applicant is under age 18)

\_\_\_\_\_  
Date