This scholarship program is sponsored by the Associate membership of the Virginia Transportation Construction Alliance and Marsh & McLennan Agency. Associate members are companies who provide the goods and services needed to build and maintain Virginia’s transportation systems. To be eligible, the applicant must be an employee of a VTCA member firm or a dependent of an employee of a VTCA member firm.

The program provides support to individuals pursuing a certificate or a degree in the construction related trades. Awards of up to $1,500 are available to successful applicants. Qualifying programs include, but are not necessarily limited to:

- Automotive Technology
- CAD/CADD Drafting
- Carpentry
- CDL – Commercial Driver’s License
- Civil Engineering Technology
- Construction Management Technology
- Diesel Mechanics/Technician
- Electrician
- General Engineering Technology
- Heavy Equipment Operator
- Heavy Equipment Maintenance
- Mechanical Engineering Technology
- Truck Driving
- VDOT Asphalt Certifications
- Welding

Deadline: May 29, 2020
Questions? Contact kayla@vtca.org
Name:

Last     First     Middle

Home Address: ____________________________________________________________

Number and Street   City    State    Zip

Telephone: ( _) __________________________

E-mail Address: __________________________________________________________

Education:

☐ Some High School
☐ High School Graduate or GED
☐ Trade School Certificate: ________________________________
☐ Some College
☐ Two Year Degree
☐ Four Year Degree

If you are presently in school or in a training program, please provide the following:

<table>
<thead>
<tr>
<th>School &amp; City</th>
<th>Title of Program</th>
<th>Expected Graduation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<tr>
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</tr>
</tbody>
</table>

List the schools or training programs to which you have applied or are considering applying, including the city and state of the facility and the costs associated with each:

1. __________________________________________________________

2. __________________________________________________________

3. __________________________________________________________

What has interested you in a career in the trades? How will you use this education to further your goals?

________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
Employment history, beginning with your most recent or present job.

From ________ to ________
Month/Year    Month/Year

Company name and type of business: ________________________________

City and State: ________________________________

Supervisor’s name and position: ________________________________

Your duties: __________________________________________________

______________________________________________________________

From ________ to ________
Month/Year    Month/Year

Company name and type of business: ________________________________

City and State: ________________________________

Supervisor’s name and position: ________________________________

Your duties: __________________________________________________

______________________________________________________________

From ________ to ________
Month/Year    Month/Year

Company name and type of business: ________________________________

City and State: ________________________________

Supervisor’s name and position: ________________________________

Your duties: __________________________________________________

______________________________________________________________

IMPORTANT NOTES

1. In addition to this application, please submit the attached certification that you or your parent/guardian is employed by a VTCA member firm.

2. Also, two references are required. A form is attached that may be used. A letter from your references is also acceptable. If one reference is from a high school official, the other reference should be from outside the academic environment.
I hereby certify that:

1. The information contained in this application is true and correct.
2. The information contained in this application will be used in the evaluation of my application.
3. I understand that, if awarded to me, the scholarship will be paid directly to the school or training program I will be attending.
4. I understand that the references received by VTCA in support of my application will be held in confidence.
5. If the scholarship is awarded to me, I give VTCA the right to use and publish my name and likeness in publicizing the award.

Signature of applicant: ____________________________ Date: __________________

Virginia Transportation Construction Alliance
620 Moorefield Park Drive, Suite 120
Richmond, Virginia 23236-3692
Phone: 804-330-3312
Fax: 804-330-3850
www.vtca.org

Deadline: May 29, 2020
Questions? Contact kayla@vtca.org
VIRGINIA TRANSPORTATION CONSTRUCTION ALLIANCE

TRADE AND TECHNICAL TRAINING SCHOLARSHIP PROGRAM GUIDELINES

This scholarship program is sponsored by the Associate membership of the Virginia Transportation Construction Alliance and Rutherfoord, a Marsh & McLennan Agency. Associate members are companies who provide the goods and services needed to build and maintain Virginia’s transportation systems.

Objective:

To provide financial assistance to qualified and deserving students pursuing a certificate, degree or other training in the construction related trades.

Funding:

The scholarships are funded by the Associate Membership of VTCA and by Rutherfoord. The amount of the scholarships for the 2020-2021 academic year are up to $1,500 per individual. The Associate Leadership Committee reserves the right to change the number or amount of the scholarships.

Eligibility:

1. An applicant must be an employee or the dependent child of an employee of a member firm of the Virginia Transportation Construction Alliance.

2. The applicant must be pursuing education or training in the trades or a technical program. Qualifying programs include, but are not necessarily limited to:
   - Automotive Technology
   - CAD/CADD Drafting
   - Carpentry
   - CDL – Commercial Driver’s License
   - Mechanical Engineering Technology
   - Civil Engineering Technology
   - Construction Management Technology
   - Diesel Mechanics/Technician
   - General Engineering Technology
   - Heavy Equipment Operator
   - Heavy Equipment Maintenance
   - Truck Driving
   - VDOT Asphalt Certifications
   - Welding
   - Electrician
**Application Process:**

Candidates must submit:

1. The application form;
2. Two references (form or letter);
3. Form certifying that employee or parent is employed by a VTCA member.

Entries must be received by VTCA by May 29, 2020 for the 2020-2021 scholarships.

**Evaluation and Selection:**

Applications will be screened by the Scholarship Subcommittee of the VTCA Associate Leadership Committee. The criteria for selection may include academic performance, employment experience, extracurricular activities and a demonstrated interest in the transportation industries. Selections will be announced in early June. In the event no qualified students apply, VTCA reserves the right to withhold the scholarships.

**For Further Information:**

For an application package or for more information visit our web site at www.vtca.org and click on Resources or contact Kayla Singleton at VTCA, 804-330-3312, fax 804-330-3850, e-mail kayla@vtca.org.
VTCA MEMBER CERTIFICATION

Please have your parent’s employer or your employer complete the following.
The company must be a VTCA member.

__________________________________________  ________________________________
Applicant Name                                Parent Name (if applicable)

The above-listed individual has applied for a scholarship to be used to help meet expenses while pursuing a certificate or degree in the construction related trades. The applicant has indicated that they, or their parent or legal guardian, is employed by your firm, which is a member of VTCA. We ask that you confirm this. If you have any questions, please contact Kayla Singleton at 804-330-3312. Thank you.

Company:__________________________________________

Address: __________________________________________

_____________________________________________________

Employer signature: ____________________________ Date: ______

Name & Title: __________________________________________

Please return this form by May 29, 2020 to:

Kayla Singleton
Virginia Transportation Construction Alliance
Trade and Technical Training Scholarship
620 Moorefield Park Drive, Suite 120
Richmond, VA 23236-3692
Phone: 804-330-3312
Fax: 804-330-3850
E-mail: kayla@vtca.org
Web site: www.vtca.org
VIRGINIA TRANSPORTATION CONSTRUCTION ALLIANCE
Trade and Technical Training Scholarship

REFERENCE FORM

Person to complete form: ________________________________

Return to: Kayla Singleton
VTCA
Trade and Technical Training Scholarship
620 Moorefield Park Drive, Suite 120
Richmond, VA 23236-3692
804-330-3312, Fax: 804-330-3850

Your name has been given as a reference by the applicant named below, who has applied for a scholarship from the Virginia Transportation Construction Alliance (VTCA). Your evaluation is important to us in considering this application, and we ask that you comment fully. All comments will be used only for evaluation purposes and will be kept confidential. The applicant and his or her parent/guardian have consented to the confidentiality of your evaluation, as evidenced by their signatures on the reverse.

Please complete this form and mail it to VTCA so that we will receive it by May 29, 2020. The applicant is considered responsible for submission of all required forms by this date.

Name of Applicant: ____________________________________________

First    Middle    Last

How long have you known the applicant? _____________________________

In what capacities? _______________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

(over, please)
Please provide a brief description of your relationship with the applicant and your knowledge of the applicant’s abilities, character, initiative and desire for training in the trades.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Thank you for your assistance.

I hereby establish a confidential reference file with the Virginia Transportation Construction Alliance in connection with my scholarship application.

________________________________________________________________________

Applicant Date

Parent/Guardian (if applicant is under age 18) Date

sr:RefForm20